



**OPEN MINISTRY POSITION:  
Women's Ministry Director  
Part Time Position**

**SUMMARY**

**Ministry Name:** Women's Ministry Director

**Objective:** to provide opportunities and environments for women to grow spiritually, develop friendships, and encourage each other to Love God, Love One Another, and Love the World.

**Ministry Vision:** The vision of Cuyahoga Valley Church is that her people will Love God, Love One Another and Love the World.

The Women's Ministry Director will support this vision by encouraging the women of CVC to:

- Love God---privately in the context of regular, unhurried Bible intake and prayer, and publicly through heart-felt worship at weekend services
- Love One Another---by serving in a ministry, and caring for each other in Community Groups
- Love The World---by serving those outside of CVC in practical ways and sharing the Gospel.

**POSITION DESCRIPTION**

**Accountability:**

The Women's Director works alongside of and is directly accountable to the Pastor of Family Ministries

**Commitment:**

- Part-time position twenty hours per week
- Duration of commitment: ongoing

**Responsibilities:**

**Women's community groups**

- Increase the number of women in community groups
- Identify and develop new group leaders
- Mentor and disciple current group leaders
- Oversee multiplication of groups, training events and Group Connect

## **Women's ministry**

- Lead and develop the women's ministry leadership team
- Build an intergenerational women's ministry
- Oversee CVC Bible studies, MOMtourage, women's events, and the mentoring program
- Oversee the choice of community group materials

### **Skills, Gifts, and Experience:**

- Mature in faith: a student of the Word of God, committed to prayer, able to teach, shepherd, and mentor
- Enthusiastically supportive of the overall mission, vision and values, and strategies of CVC
- Passion for women's spiritual growth, and a heart for families
- Visionary leader
- Skilled administrator and effective delegator
- Previous small group leadership experience
- Ability to appropriately identify and refer for counseling needs
- Approachable and teachable

The Women's Ministry Director will develop, coordinate and administer a comprehensive and effective ministry to meet the diverse needs of women of Cuyahoga Valley Church. She will provide leadership to and supervision to the volunteers and participants in this ministry, while creating opportunities for women to grow spiritually in the spirit of Titus 2 by encouraging and edifying each other and mentor each other.

### **Contact:**

If you have an interest or would like additional information, please email your resume to Gary Nave [gnave@cvconline.org](mailto:gnave@cvconline.org). Accepting resumes until position is filled.