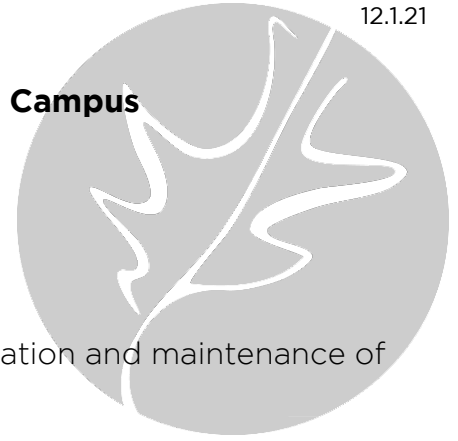


Custodian
Cuyahoga Valley Church, Broadview Heights Campus
Part-time position



MINISTRY SUMMARY

Ministry Vision: Inviting people to new life in Christ.

Overall Ministry Objective: Serving God through the ongoing operation and maintenance of the CVC Broadview Hts. facility.

Ministry Goal: To serve Jesus and one another by maintaining the physical CVC facility in a God honoring way.

POSITION DESCRIPTION

Principle Function:

The custodians are responsible for the overall cleanliness, safety, maintenance, and general repair of the building along with room set up.

Accountability:

This position reports to the Facility Manager.

Responsibilities:

- Enthusiastically supports the overall mission, vision, values, and strategies of CVC.
- Performs ministerial functions by being available during regular work hours to provide biblical direction, insights and encouragement to staff, volunteers, visitors, and attendees as needed.
- Performs regular cleaning and maintenance on the inside and outside of the building, including:
 - General cleaning of rooms and offices
 - Cleaning restrooms
 - Vacuuming carpets
 - Mopping tiled floors
 - Cleaning windows
 - Snow removal
 - Lawn/yard maintenance
- Sets up rooms in preparation for ministry use (chairs, tables, AV).
- Occasional general maintenance support at the direction of the Facilities Manager.

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Suggested Skills and/or Experience:

- Gifts – This position requires a “people person,” someone who is gifted in and enjoys interacting with and serving people “on the fly.”
- Skills – Thoroughness in general cleaning “handyperson” (cleaning, room set up, general fix-it). Must be able to lift 50 lbs.

Estimated Time Commitment:

This position is a part-time position (8-12 hours/week). Hours will vary based on a mutually agreed upon schedule.

The actual working hours will revolve around the usage of the building. Flexible scheduling of hours is needed including nights, weekends, and holidays.

How to Apply:

Download our Custodial application, fill it out, and return it to CVC to the attention of Gregg Jacobsen. You can also pick up a copy at CVC’s Info Counter.