

## OPEN MINISTRY POSITION/Cuyahoga Valley Church Paid Part Time Custodian

Cuyahoga Valley Church  
5055 East Wallings Road ● Broadview Heights, OH 44147  
Contact: Mike Slago, Facility Manager  
mslago@cvconline.org ● 440.746.0404, X204

### MINISTRY SUMMARY

**Ministry Vision:** “Inviting People to New Life in Christ”

**Overall Ministry Objective:**

- Serve God through the ongoing operation and maintenance of the CVC facility

**Ministry Goals:**

- Serve Jesus and one another by maintaining the physical CVC facility in a God honoring way.

### POSITION DESCRIPTION

**Principal Function:** The custodians are responsible for the overall cleanliness, safety, maintenance and general repair of the building along with room set up.

**Accountability:** This position reports to the Facilities Manager.

**Responsibilities:**

1. Enthusiastically supports the overall mission, vision, values and strategies of CVC.
2. Performs ministerial functions by being available during regular work hours to provide biblical direction, insights and encouragement to staff, volunteers, visitors and attendees as needed.
3. Performs regular cleaning and maintenance on the inside and outside of the building, including:
  - general cleaning of rooms and offices
  - cleaning restrooms
  - vacuum carpets
  - mopping tiled floors
  - cleaning windows
  - snow removal
  - lawn/yard maintenance
4. Sets up rooms in preparation for ministry use (chairs, tables, AV)
5. Occasional general maintenance support at the direction of the Facilities Manager.

**Suggested Gifts, Skills, and/or Experience:**

**Gifts:** This position requires a “people person”, someone who is gifted in and enjoys interacting with and serving people “on the fly”.

**Skills:** Thoroughness in general cleaning “handyperson” (cleaning, room set up, general fix-it). Must be able to lift 50 lbs.

**Time Commitment:**

This position is a part-time position. Hours will vary based on a mutually agreed upon schedule.

The actual working hours will revolve around the usage of the building. Flexible scheduling of hours is needed including nights, weekends and holidays.

**How to Apply:**

- Pick up an application at the CVC Information Counter.
- Email completed application to [mIslago@cvconline.org](mailto:mIslago@cvconline.org) or drop off at the church, to the attention of Mike Slago.